

Non-Academic Job Search Resources

You've determined your career options, done your research, conducted informational interviews, and prepared your resume. Now it's time to start the job search.

The first place to look for jobs is within your network. The contacts you've made will serve as your primary resource for identifying available positions. And don't be afraid to use personal connections when you're on the job hunt- as long as you aren't asking for an unfair advantage, personal connections can be a great resource.

The majority of professional positions outside of academia are not advertised in newspapers or online. Up to 70% of jobs are filled by networking, referrals, or internal hires. Understanding what options are available and how your specific skills, abilities, and educational experiences match the kinds of positions you're seeking will help you conduct a more focused (and, hopefully, successful) search.

Explore employment opportunities with business, industry, government, and non-profits. Job-search resources include:

- Talking to people in your personal and professional network
- Professional organizations
- UNL Career Services' Platform [Handshake](#)
- [LinkedIn](#)
- Career Fairs
- Websites of companies and organizations
- Government websites (e.g., [USAJOBS](#))
- Industry-specific websites (e.g., [Dice.com](#) or [Science Careers](#))
- Online job search sites like [ZipRecruiter.com](#), [Monster.com](#), [CareerBuilder.com](#), [Indeed.com](#), [Careerlink.com](#), [SimplyHired.com](#)

It's important to remember to be intentional about your job search. While some people have success applying for any job they are remotely qualified for, quality over quantity is usually the better option. Hiring managers can easily tell when you are interested in *a* job as opposed to *their* job. So, take your time to research a position and incorporate keywords from the job description into your resume and cover letter.

The job search—whether it's for an academic or non-academic position—requires good planning, patience, and persistence. Plan on devoting a substantial amount of time to your job search, start early and don't give up—finding a career that is a good fit for your skills and abilities may take more than a few months.

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